

BE COGNIZANT OF THE RECORD CLOSURE DATE!

When the Judge enters an Evidentiary Record Closing Date, you will see it on the Exhibits tab of the Dispute Summary.

The screenshot shows the 'Dispute Summary' page with a yellow callout box at the top right that reads 'External Message Before Closing Date'. The page displays claimant and defendant information, claim status, and date of injury. A red-bordered box highlights a message: 'The Evidentiary Record Closing Date is 01/23/2020. After that date your ability to submit an exhibit will be removed.' Below this, there is a 'Submit Exhibit' button and a section for 'List of submitted Exhibits by all parties'.

After the Evidentiary Record Closing Date passes, you will not be able to upload any exhibits. You must submit a Miscellaneous Request to the Judge asking permission to have the record reopened for additional evidence submission.

The screenshot shows the 'Dispute Summary' page with a yellow callout box at the top right that reads 'External Message After Closing Date'. The page displays claimant and defendant information, claim status, and date of injury. A red-bordered box highlights a message: 'The Evidentiary Record Closing Date was 11/12/2019. To request to reopen the evidentiary record, file a Miscellaneous Request.' Below this, there is a section for 'List of submitted Exhibits by all parties' and a 'Petitions and Answers' tab at the bottom.

Note: A Miscellaneous Request will be required if the evidentiary period needs to be reopened.